

## T Level Professional Development (TLPD)

### Knowledge Hubs – Teacher Regional Improvement Projects remission funding

Organisations involved in the Knowledge Hub; Teacher Regional Improvement Projects (TRIPs) will be allocated £25,000 to be used for remission to allow staff from across their organisation to access the full T Level Professional Development (TLPD) offer.

Participants are expected to engage in the wider support offer and to use their learning to realise their key project outcomes, supporting their preparedness for T Level delivery. £400 of remission funding will be allocated to individuals per day, and £200 for half day attendance at CPD sessions delivered across the TLPD offer. This will allow roughly 60 days of remission across TRIP organisations. **Only providers who participate in TRIPs will be eligible to access remission funds.**

### Frequently Asked Questions

#### 1. What can the £25,000 remission funding be used for?

Staff in organisations participating in TRIPs can access remission funding to attend CPD delivered via the Education and Training Foundation's (ETF) TLPD offer only. The following CPD is available through TLPD:

- [Understanding T Levels](#)
- [Teacher Development Programme](#)
- [Regional Knowledge Hub networks and Industry Insight Employer led practice and development and information, advice and guidance workshops](#)
- [Organisational Readiness](#)

Within the offer there is a variety of online and face-to-face CPD for participants to access.

#### 2. What is the difference between the £20,000 project funding and £25,000 remission funding?

The TRIP project funding at £20,000 should be used for organisations and participants directly involved in the TRIP to fully participate in its delivery. This may include staff time to manage the TRIP, to attend collaborative partner meetings, networks or to undertake action research. TRIP funding may also be used to cover expenses such as travel to meetings.

The remission funding should not be used to cover staff time for participation in TRIP activity. Instead it should be used for staff to access wider TLPD CPD support.

#### 3. Does the CPD we use our remission funding for have to be related to the theme of our TRIP?

No, remission funding can be used by staff within participating TRIP organisations to access CPD delivered through the wider TLPD CPD offer. This will support the wider sharing of learning with TRIP direct participants and colleagues within their organisation, and other organisations, as we work collaboratively to prepare for T Level delivery.

For example, a TRIP may focus on preparing for assessment in the Education and Childcare T Level route but have identified a need to attend TLPD CPD on embedding English, maths and digital skills. Remission funding can be used for staff to attend this CPD.

#### **4. Can a member of staff not directly involved in the TRIP access remission funding to attend TLPD CPD?**

Yes. Remission funding can be accessed by any member of staff working in an organisation who is involved in a TRIP. TLPD CPD supports a wide range of staff working in education and training providers.

For example, an organisation involved in a TRIP can access remission funding for a Governing Body member to attend CPD offered in the Organisational Readiness TLPD offer.

#### **5. Can remission funding be used to access online CPD?**

Yes. The CPD offered through TLPD is available online and face-to-face. Remission funding can be used for both.

#### **6. Can remission funding be used to attend a meeting or a network we already participate in?**

If you attend an existing network and would like input from the TLPD Knowledge Hubs, then staff can access remission funding to attend the network meeting.

Input from the TLPD Knowledge Hub must be a minimum of 1 hour. Input from the Knowledge Hub to the network must be linked to T Level Professional Development offer.

#### **7. Can remission funding be used to access TLPD Industry Insight activity?**

For Industry Insight activity there is separate remission funding available.

175 staff placements are available nationally, accessed via a competitive application process. If your organisation wishes to send TRIP participants on staff industry placements, you should apply via [Industry Insights](#) in the first instance. Remission funding is available at £200 for a half day placement and £400 for full day placements.

However, other Industry Insight provision such as Employer Led Practice and Development workshops, and Information, Advice and Guidance workshops can be accessed using TRIP remission funding.

#### **8. My organisation was not selected for Industry Insight activity, can we use remission for staff placements?**

If your organisation did not secure a staff placement in Industry, once the application process is complete, you may use your TRIP funding to cover this activity. The last deadline for submission of Wave 3 Industry Insight Placements is 13 September 2019. Please note that it should be TRIP funding, not remission funding that is accessed for Industry Insight activity.

**9. We would like to access CPD outside of TLPD for our TRIP participants, can remission funding be used for this?**

No, remission funding can only be used for CPD delivered through ETF's TLPD. If you would like to access other CPD, specific to your TRIP, your Knowledge Hub lead may be able to deliver this via a Knowledge Hub network to allow staff to claim remission funding. This must be agreed with your Knowledge Hub lead ahead of organising external CPD.

The £20,000 worth of TRIP delivery funding can be used to access other CPD.

**10. Can the £25,000 remission funding be used to pay for external CPD courses?**

No. Remission funding cannot be used to pay for CPD courses outside of TLPD. All CPD delivered via TLPD is offered at no charge to ESFA funded providers. Only CPD offered through TLPD can be accessed using remission funding. Remission funding covers staff time out of the organisation to attend TLPD CPD only.

**11. If we establish a network through the TRIP, can we access remission funding for staff not directly involved in the TRIP to attend?**

Yes. If you establish a new network via your TRIP then staff from a participating TRIP organisation, not directly involved in the TRIP delivery can access remission funding to attend the network. Knowledge Hub leads must be involved in managing the network.

**12. How much remission time can be used for a 1-hour webinar?**

Staff attending webinars may access half a days' worth of remission funding at £200. This covers their time to attend the webinar, undertaking follow up work and CPD tasks and to cascade the learning to colleagues. Participants will be asked to evidence post-webinar activities.

**13. How is remission funding claimed?**

Each TRIP lead has been issued with a remission funding database. All requests for remission funding should be logged by each TRIP lead and submitted to their allocated Knowledge Hub at the end of every month.

Once the Knowledge Hub confirms participation in the TLPD CPD, each organisation who has requested remission funding will be asked to invoice for the amount allocated.

TRIP leads will be kept up to date with remission spending on a monthly basis.

**14. When will the remission funding be paid?**

Once the Knowledge Hub lead confirms attendance at the TLPD CPD and the remission claim has been approved, the organisation will be asked to submit an invoice for the approved claim. Invoices will be paid within 30 days of receipt.