

Paul Mullins
Chair
The Education and Training Foundation
157-197 Buckingham Palace Road
London
SW1W 9SZ

5th December 2017

Dear Paul

GRANT VARIATION FOR THE EDUCATION AND TRAINING FOUNDATION

I am writing to confirm changes to the Education and Training Foundation's 2017-18 Grant Funding Agreement. This was originally set out in the Grant Offer Letter dated 31 March 2017.

The revised Grant Funding Agreement for 2017-18 is £22,731,325. This is calculated as follows:

- 1. Original Grant Funding Agreement for 2017-18: £14,455,300;**
- 2. First Grant Variation Letter dated 21 April 2017 of up to £7,000,000;**
- 3. Second Grant Variation Letter dated 15 August 2017 of up to £1,050,000;**
- 4. Third Grant Variation Letter dated October 2017 of up to £176,000;**
- 5. The additional Grant Funding of up to £50,025 for the 2017-18 financial year, as set out in this Grant Variation Letter.**

The activities and outcomes to support the Functional Skills Reform Programme for which the additional Grant Funding of up to £50,025 is paid are listed below. These activities and outcomes are additional to those set out in Annex F of the original Grant Offer Letter.

An additional £50,025 for Functional Skills Reform Programme

Activity

- Undertake desk research nationally and internationally on the use of phonics to teach adults with low levels of literacy;
- Undertake a consultation with a range of stakeholders, including practitioners, subject experts, awarding organisations, initial teacher education (ITE) providers and learners to establish current levels of awareness and understanding of using phonics with adults, particularly at entry levels.

Outcomes

Produce a report that includes:

- Data on how widely the teaching of phonics is used in the Further Education sector;
- Details schemes which are currently used and how they could be adapted;
- Scoping for the level of continuing professional development required to get all teachers of students at entry levels to use a phonics-based approach;
- Recommendations on whether there is a requirement to develop an adult phonics scheme.

We agree that all other terms and conditions of the Grant Funding Agreement remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment.

As stated in the terms and conditions of the Grant Funding Agreement, you may not retain any portion of the grant that has not been used by the end of the financial year in the Grant period without our written permission. We confirm acceptance of the variation on the terms specified above.

Please sign two copies of the certificate, retaining one copy and returning the second to me.

Yours sincerely

Roger Cotes
Deputy Director, Office of the FE Commissioner