

Paul Mullins
Chair
The Education and Training Foundation
157-197 Buckingham Palace Road
London
SW1W 9SZ

14th December 2017

Dear Paul

GRANT VARIATION FOR THE EDUCATION AND TRAINING FOUNDATION

I am writing to confirm changes to the Education and Training Foundation's 2017-18 Grant Funding Agreement. This was originally set out in the Grant Offer Letter dated 31 March 2017.

The revised Grant Funding Agreement for 2017-18 is £23,959,540. This is calculated as follows:

- 1. Original Grant Funding Agreement for 2017-18: £14,455,300;**
- 2. First Grant Variation Letter dated 21 April 2017 of up to £7,000,000;**
- 3. Second Grant Variation Letter dated 15 August 2017 of up to £1,050,000**
- 4. Third Grant Variation Letter of 13 October 2017 of up to £176,000**
- 5. Fourth Grant Variation Letter of 5th December 2017 of up to £50,025**
- 6. Fifth Grant Variation Letter of 11 December 2017 of up to £1,200,000**
- 7. The additional Grant Funding of up to £28,215 for the 2017-18 financial year, as set out in this Grant Variation Letter.**

This funding of up to £28,215 is for stakeholder engagement activities supporting the Flexible Learning Fund is paid are listed below. These activities and outcomes are additional to those set out in Annex F of the original Grant Offer Letter.

Stakeholder engagement activities supporting the Flexible Learning Fund

Activities:

- Develop and run up to nine regional workshops throughout England in January 2019, for organisations seeking to bid to the Flexible Learning Fund, catering to up to 270 delegates in total. Delegates will book free places using the ETF booking system. Each workshop will:
 - Provide an overview of the Flexible Learning Fund, with a Q&A session
 - Identify key features of effective bid writing
 - Stimulate new partnerships and ideas through structured networking.
- Promote the workshops via ETF's networks and communication channels to the full range of relevant organisations, including specific activity to attract employers.
- To provide DfE with a brief report on the reach and impact of the workshops, and to record all questions and answers for publication.

Outcomes:

- Visibility and awareness of the Fund is increased among key groups of organisations – particularly employers and FE providers
- The overall number and quality of proposals to the Fund is higher as a result of the workshops
- The Fund receives greater geographical spread of proposals from partnerships across the regions of England.

We agree that all other terms and conditions of the Grant Funding Agreement remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment.

As stated in the terms and conditions of the Grant Funding Agreement, you may not retain any portion of the grant that has not been used by the end of the financial year in the Grant period without our written permission. We confirm acceptance of the variation on the terms specified above.

Please sign two copies of the certificate, retaining one copy and returning the second to me.

Yours sincerely

Roger Cotes

Roger Cotes
Deputy Director, Intervention, Sponsorship and Office of the FE Commissioner