

Paul Mullins  
Chair  
The Education and Training Foundation  
157-197 Buckingham Palace Road  
London  
SW1W 9SZ

October 2017

Dear Paul

## **GRANT VARIATION FOR THE EDUCATION AND TRAINING FOUNDATION**

I am writing to confirm changes to the Education and Training Foundation's 2017-18 Grant Funding Agreement. This was originally set out in the Grant Offer Letter dated 31 March 2017.

The revised Grant Funding Agreement for 2017-18 is £22,681,300. This is calculated as follows:

- 1. Original Grant Funding Agreement for 2017-18: £14,455,300;**
- 2. First Grant Variation Letter dated 21 April 2017 of up to £7,000,000;**
- 3. Second Grant Variation Letter dated 15 August 2017 of up to £1,050,000**
- 4. The additional Grant Funding of up to £176,000 for the 2017-18 financial year, as set out in this Grant Variation Letter.**

The activities and outcomes to support the Functional Skills Reform Programme for which the additional Grant Funding of up to £176,000 is paid are listed below. These activities and outcomes are additional to those set out in Annex F of the original Grant Offer Letter.

### **1. An additional £176,000 for Functional Skills Reform Programme**

#### Activity

- Support the delivery of the programme to reform Functional Skills qualifications, as agreed with the Functional Skills Reform Programme, Programme Board, including:
  - Development and publication of the exemplar materials and training for revised mathematics and English Functional Skills.
- Supporting the Department for Education in scoping a promotional campaign for raising awareness of Functional Skills and their reform amongst employers, learners and providers.
- Development and delivery of continuing professional development materials and training, which support Functional Skills reform.
- Recommendations for effective practice in initial and diagnostic assessments.

## Outcomes

- Development of exemplar materials and revision to pre-entry curriculum framework.
- Support of reform programme communications and increased awareness of Functional Skills amongst employers, learners and providers.
- Development of continuing professional development activities which support the Functional Skills reform.
- Trialling of an initial teachers training module for new teachers on Functional Skills.
- Production of Effective Guidelines and Assessment for Learning for effective practice in initial and diagnostic assessments.
- Support of the Department for Education and Ofqual consultations by publicising and running events to stakeholders.

We agree that all other terms and conditions of the Grant Funding Agreement remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment.

As stated in the terms and conditions of the Grant Funding Agreement, you may not retain any portion of the grant that has not been used by the end of the financial year in the Grant period without our written permission. We confirm acceptance of the variation on the terms specified above.

Please sign two copies of the certificate, retaining one copy and returning the second to me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'D Hastings', written in a cursive style.

Dominic Hastings  
Deputy Director, Corporate Sponsorship and Funding

Revised DfE Grant funding to the Education and Training for the financial year 2017-18

Signed by person authorised to sign on behalf of the Secretary of State	
Date	
Signature	
Name (please print)	Dominic Hastings
Position in DfE	Deputy Director, Corporate Sponsorship and Funding

Signed by a person authorised to sign on behalf of the grant recipient	
Date	
Signature	
Name (please print)	David Russell
Position in organisation	CEO of the Education and Training Foundation

Principal Contacts	For DfE	For the Education & Training Foundation
Contact name	Tasha Judd	David Russell
Position	Head of FE Corporate Sponsorship	CEO
Telephone no.	07712 419674	020 3740 8280
Email	<a href="mailto:tasha.judd@education.gov.uk">tasha.judd@education.gov.uk</a>	<a href="mailto:david.russell@etfoundation.co.uk">david.russell@etfoundation.co.uk</a>