



Department
for Education

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6th September 2018

Paul Mullins
Chair, Education and Training Foundation
157-197 Buckingham Palace Road
London, SW1W 9SZ

Dear Paul

GRANT VARIATION FOR THE EDUCATION AND TRAINING FOUNDATION (ETF)

I am writing to confirm changes to the Education and Training Foundation's 2018-19 Grant Funding Agreement. This was originally set out in the Grant Offer Letter dated 23rd March 2018.

The Grant Funding Agreement for 2018-19, as amended to date, is £15,566,100. This variation letter does not change the overall total of the Grant Funding Agreement for 2018-19, but allows ETF to re-allocate a portion of the previously agreed grant to a new area of work.

The revised Grant Funding Agreement for 2018-19 is £15,566,100. This is allocated as follows:

- 1. Original Grant Funding Agreement for 2018-19: £13,564,550;**
- 2. First Grant Variation Letter dated 23rd April 2018 of up to £24,000 for the Flexible Learning Fund;**
- 3. Second Grant Variation Letter dated 18th June 2018 of up to £1,900,000 for the Taking Teaching Further programme;**
- 4. Third Grant Variation Letter dated 15th August 2018 of up to £77,550 for extending the Prevent programme;**
- 5. The changes to the FE Strategic Leadership Programme (FESLP) as set out in this Grant Variation Letter. These changes do not involve additional funding, nor do they require changes to the funding profile.**

We have previously agreed grant funding totalling £2m for 2018-19 for ETF to deliver activity to improve the quality of management and leadership in the FE sector. This included £0.65m to roll out a further three cohorts of the FE Strategic Leadership Programme (FESLP) to senior leaders who have been identified as potential beneficiaries of the course. The key performance indicator for this sub-activity is for 75 principals from across FE colleges benefitting from the programme in 2018-19.

Conversations between DfE officials and ETF have identified the potential benefit of reconfiguring the current FESLP to place a greater emphasis on continued support for participants beyond their initial participation in the programme. This reflects clear feedback from early participants in the programme, who have emphasised the value that a “follow up” element to the training could have in supporting them to implement their learning within their home institutions, and maximise the potential for positive impact. ETF has therefore proposed to develop a third module to complement the current two-module programme structure. The new third module would be made available to participants who have already undertaken the programme, and would be designed to support the embedding of improvement strategies within participants’ institutions.

ETF has proposed that the development of the new third module should be prioritised in 2018-19, in place of delivering a seventh cohort of participants on the FESLP, as was originally set out in the Grant Offer Letter. The development and delivery of the new module would be completed within the grant funding envelope previously agreed for the FESLP (i.e. £0.65m in 2018-19). The module would be made available to a minimum of 25 principals who are “graduates” of the programme. DfE agrees that the proposal would secure good value for money by ensuring that outcomes from the FESLP are embedded in practice, building on the feedback received from early participants, and are more likely to deliver longer-term, sustainable benefits for participants’ home institutions.

As a result of this agreed variation, ETF will deliver two further cohorts of the FESLP in 2018-19 (with associated KPIs amended accordingly). The originally-planned third further cohort will not be delivered in 2018-19. ETF will instead develop and deliver a new, third module to complement the existing programme, and will deliver this to a minimum of 25 principals who have already completed the programme.

The original payment schedule for activity to improve the quality of management and leadership is unchanged by this variation, and remains as set out in the Grant Funding Letter.

The following top-level activities and outcomes expected as a result of this variation are as follows:

Activities

- Deliver two further cohorts of the FESLP to new participants during 2018-19;
- Develop a new, third module to complement the existing two-module structure of the FESLP. The new module is to focus on ways of embedding learning from the programme in participants’ home institutions as a means of securing long-term sustainable improvement strategies;

- Deliver the new module to a minimum of 25 principals who have previously completed the first two modules of the FESLP.

Outcomes

- 50 principals undertake modules 1 and 2 of the FESLP programme;
- A minimum of 25 principals who have previously completed the FESLP are able to complete a new third module of the programme by 31 March 2019;
- Those undertaking the third module are supported to reflect on the learning they have previously undertaken, and to develop and implement strategies for embedding their learning in their home institutions.

Monitoring of this amended programme will continue to take place through the agreed schedule of reporting to DfE.

All other terms and conditions of the Grant Funding Agreement remain unaltered and no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment.

As stated in the terms and conditions of the Grant Funding Agreement, you may not retain any portion of the grant that has not been used by the end of the financial year in the Grant period without written permission. We confirm acceptance of the variation on the terms specified above.

Please sign two copies of the certificate below, retaining one copy and returning the second to me.

Yours sincerely,



Roger Cotes

Deputy Director, Intervention, Sponsorship, and Office of the FE Commissioner